



Edgbarrow School

Silver Paddling Qualifying Expedition

EDG23-SPQ

8-10 September 2023

Delivery of DofE Silver Qualifying Expedition

Client	Edgbarrow School
School contact	Vicky Rice
Dates	8-10 September 2023
School staff meeting location and time	9.45am Abingdon Marina, South Quay, Abingdon, OX14 5TW
Event locations	See each day for start, finish and campsite details
Number of participants	26
Number of groups	4
Team Leader	Dave Hughes: 07970 780339
Other contact	Tony Sanders 07985 201719
Additional information	School staff please bring your own camping and cooking equipment. If there is anything you need, please let us know by 7th September.

Drop off location, campsites and pick up location.

Friday 8th September Start Location	Friday 8th September Campsite 1
Abingdon Marina: South Quay, Abingdon, OX14 5TW	Bridge Villa Camping: Crowmarsh Gifford, Wallingford, Oxfordshire, OX10 8HB
Saturday 9th September Campsite 2	Sunday 10th September Finish Location
Hardwick Estate: 2 The Ridgeway, Whitchurch-on-Thames, Reading RG8 7RD	Shiplake Lock: Mill Ln, Shiplake, Henley-on-Thames RG9 3NA

Friday 8th September
<p>School staff arrive at 9.45am to manage student drop off. School staff to share medical information with the team leader.</p> <p>Briefing to students: Introduction to Off Grid Adventures instruction team by the TL. School staff share medical information with instructors but please don't give them any paperwork due to GDPR.</p> <p>Once routes are completed, assessors brief their teams on the following:</p> <ul style="list-style-type: none"> ● Emergency procedures ● How to use the phone and to ensure the volume is turned up ● Kit and dry bags ● Make sure they have food for whole expedition

- Medical conditions
- Check routes and identify checkpoints with them
- Ensure their aim is appropriate for their level and talk through with them.

They need to be out for 7 hours.

Outward journey to Bridge Villas campsite

- ✓ Groups are being continually assessed throughout the day. School staff need to be available in case a student needs to be collected.
- ✓ The assessors will meet the students at the agreed checkpoints, checking their welfare and team spirit.
- ✓ Arrival to camp is expected to be around 5pm.
- ✓ School staff will take over the supervision of students for the evening at approx. 7pm until 7.00am the next day.

Saturday 9th September

Journey day to Hardwick Estate campsite

- ✓ Staff take over from school staff at 7am.
- ✓ Groups are being continually assessed throughout the day. School staff need to be available in case a student needs to be collected.
- ✓ The assessors will meet the students at the agreed checkpoints, checking their welfare and team spirit.
- ✓ Arrival to camp is expected to be around 4pm.
- ✓ School staff will take over the supervision of students for the evening at approx. 7pm until 7.00am the next day.

Sunday 10th September

Journey day to Shiplake Lock

- ✓ Staff take over from school staff at 7am.
- ✓ Groups are being continually assessed throughout the day. School staff need to be available in case a student needs to be collected.
- ✓ The assessors will meet the students at the agreed checkpoints, checking their welfare and team spirit.
- ✓ 3pm arrive at the finish point (or sooner if they left camp earlier). All teams deliver a presentation to the assessor when then debriefs them. Assessor collects all group kit.
- ✓ 4.00pm handed over to school staff to manage departure and pick up from parents.

Role of school staff

Please be available during each day in case of emergency or the need to collect a student from the expedition. School staff register students at the start and finish, share medical information with instructors (please don't give instructors the information) and have pastoral care from 19.00 to 7.30am each day.

Timings

Arrival and departure for the start and finish of the Expedition are set. Other timings are approximate and will depend on what is needed by the groups in terms of their training. These timings are usually accurate but school staff will need to check with the Team Leader for specifics each day.

School staff and student safety

School staff are not allowed on the water at any time as this would compromise the safety of the students and breach Off Grid Adventures' public liability insurance and our license. Therefore, please do not ask Off Grid staff if you can get in a boat!

Policies and procedures

Off Grid Adventures' policies and procedures can be found at www.offgridadventures.co.uk. Go to the Instructors' section and click on the link if you would like to read them.

Personal Equipment

Please bring all your own equipment, including tent, cooking equipment and food.

Mobile phones

Students should not have their mobile phones. Each group will be given an emergency phone and an emergency card which includes the Off Grid duty phone number. If a student does have their phone it will be given to a member of the school staff to keep safe.

Lanyards

Off Grid Adventures' instructors will be wearing lanyards to identify them to students.