



21st September 2023

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Dear Parents/Carers

Each year we adjust the finish time of a small number of school days to facilitate the smooth operation of school events. This affects the days when we hold Student Progress Evenings and the School Open Evening. Please can I ask that you make a note of the dates below, along with the start/finish times.

Thursday 5th October and Friday 6th October 2023 - Open Evening:

School closes at 1.10pm on Thursday 5th October and opens at 10am on the 6th October.

Student Progress Evenings: School closes for all students at 2.40pm:

30th November 2023 Year 13

7th December 2023 Year 9

18th January 2024 Year 11

1st February 2024 Year 8

22nd February 2024 Year 7

29th February 2024 Year 12

14th March 2024 Year 10

Timings of school day Student Progress Evenings (no loss of lesson time):

All Years	
8.40	Arrive on site
8.45 – 8.50	Registration
8.50 – 9.50	P1
9.50 – 10.50	P2
10.50 – 11.10	Break
11.10 – 12.10	P3
12.10 – 1.10	P4
1.10 - 1.40	Lunch
1.40 – 2.40	P5

Yours faithfully

Mr S Matthews
Headteacher