



REOPENING PLAN

Updated 14/10/2020



Reopening Plan – Updated for October Half-term

Following Government advice released on 2nd July, Edgbarrow is to reopen to all pupils in all year groups on a full-time basis. As a school we wish to welcome the students back to the safest possible environment. The return to school is vital to students' education and well-being. The guidance makes clear that educational settings cannot fully implement social distancing measures and deliver full-time education, but the low incidence rate of Covid-19 combined with protective measures that the school puts in place will reduce the risk of infection.

The protective measures fall in to various categories:

- A requirement that people displaying any symptoms stay at home
- Robust hand and respiratory hygiene (Catch it, Bin it, Kill it)
- Enhanced cleaning arrangements
- Active engagement with NHS track and trace
- Formal consideration of how to reduce contacts between those in school, as far as possible.

It is incumbent on all staff, students and parents to support these measures.

Following our risk assessment, the following protective measures will be in place at Edgbarrow to allow for a safe reopening

1. **Clear communication** to parents regarding the requirement to attend school, **but that anyone with symptoms, or with symptoms in the household, remains at home, immediately books a test and informs the school.** If there is a positive test the family fully engage with NHS track and trace.
2. **Hand hygiene** – Students should regularly wash their hands. In addition, hand sanitising units will be available at the entrance to all buildings and students must sanitise hands each time they enter a building. Sanitiser must be used by staff at the start and end of each lesson (as they could remain in the same building for extended periods).
3. **Respiratory Hygiene** – Students will be briefed regarding Catch it, Bin it, Kill it. Students and staff will be advised to carry tissues, and as a minimum cough/sneeze into elbows. There will be lidded bins in classrooms to support this. Movement around the school and desk layouts will be adjusted to minimise face to face contacts.
4. **Enhanced cleaning** – Our cleaning company will provide extra attention to the cleaning of frequently touched surfaces. The cleaning company will follow guidance published by PHE. In addition, a day janitor will be cleaning toilets throughout the day. Extra staff will be deployed during the day to focus on cleaning door furniture, hand rails and the canteen. Students will be asked to wipe their desks after use. Shared equipment will be cleaned between use with a specific plan in each department.
5. **Minimising contacts:**
 - a. **Year 7** will be largely taught in tutor group bubbles in a consistent classroom. For practical subjects, students will move to appropriate classrooms. Setting will not take place until October half-term at the earliest and setting by ability will be across multiple subjects to minimise the number of groups a student is in contact with. The nurture group will operate as a separate bubble for identified subjects, but return to tutor groups for other classes. Consistent rooming reduces movement around the site and reduces the use of touched surfaces.
 - b. **Year 8** will be largely taught in tutor group bubbles in a consistent classroom. For practical subjects, students will move to appropriate classrooms. Setting will be



permitted for maths and science with the same sets between the two subjects.

Student will also return to technology, this necessitates smaller groups and some mixing within the half year group, but groups are formed upon tutor group seating plans.

- c. **Year 9** will operate in half year group bubbles to allow access to setting by subjects. Lessons taught in tutor groups will use a consistent room.
- d. **Years 10 and 11** will operate in whole year group bubbles to allow for students to study their options choices and to allow setting across a whole year group. The reduced movement of KS3 will reduce contacts at KS4.
- e. **Years 12 and 13** will operate in year group bubbles as far as possible (some classes include students from both years).
- f. **Social time (break and lunch)** Additional breaks will be put in place and queues will be separated by year group. The start and end of lunch will be staggered. This will reduce contacts. Playground areas will be zoned by year group. Given the number of sixth formers and a building shared between year 12 and 13 we are unable to effectively segregate groups in social time/free periods; sixth formers will therefore only be able to attend school for lessons (unless by exception). All students will be asked to sensibly social distance in outside areas. Wet break/lunch will use tutor rooms or designated areas where tutor bases are in practical rooms. Covered outdoor space will be provided for the sixth form.
- g. **Start and end of the school day** will be staggered into three arrival times: Year 7 and 8 from 8.30 to 8.40, Years 9, 10 and 11 from 8.40 to 8.50 and Years 12 and 13 from 9.00 to 9.10. Students are not permitted to arrive outside of their window and must go straight to their playground zone. The end of the school day will also be staggered: Years 7 and 8 leave at 3.20pm and Years 9, 10 and 11 leave at 3.10pm. Years 12 and 13 will have staggered departures between 2.40pm and 3.20pm depending on class groups.
- h. **Measures within the classroom** All desks will face forward and a consistent seating plan will be used and recorded to aid track and trace and minimise contacts. Staff will social distance as far as possible and minimise time spent within 1m of others.
- i. **Equipment** Students and staff will need to bring their own personal equipment and are not permitted to share. The required equipment list is being extended to include items such as colouring pencils. School equipment can be shared within a given student bubble, but must be either cleaned when transferring across bubbles or left for a period of 48 hours (72 hours for plastic) before reusing. Practical subjects where shared equipment is regularly used will have their own specific plans. This will include students cleaning shared equipment at the start and end of use.
- j. **SEND Provision** This is a fundamental part of education. Withdrawal sessions will continue to run. Students will continue to receive support in the classroom although should expect basic social distancing or staff to wear appropriate PPE.
- k. **Staff movement** is permitted across bubbles and staff must follow social distancing guidance as far as is possible.
- l. **Movement around the site** is minimised as above but one-way systems will be introduced to buildings to minimise passing face to face.
- m. **Visitors to the site** Only essential visits are permitted. Parents are asked not to come on to the site (including drop off and pick up) unless by exception.



- n. **Behaviour policy** The behaviour policy will be adjusted to reflect the importance of maintaining protective measures. Students who breach the measures put others at risk and will be appropriately sanctioned.
6. **Use of PPE** – This is not required for education settings but will be used for close contact such as first aid or suspected cases. The use of face coverings is compulsory in corridors and communal indoor areas. Those with exemptions will carry a sunflower card or lanyard.
 7. **School Trips** – Are suspended until Christmas at the earliest. With the exception of Duke of Edinburgh, but parents will be required to organise transport.
 8. **Extra-Curricular activity** – Is permitted, on site, within year groups and with registers. Fixtures with other schools are not currently permitted.
 9. **Transport** – The school has a low use of public transport and no school buses. Those using public bus routes must check with the provider and follow safety guidance. Students may need to allow for additional travel time.
 10. **Attendance** – Attendance rules will apply as normal and is mandatory. Normal statutory reasons for absence apply, including isolation and staying at home with Covid-19 systems whilst a test result is returned.
 11. **Curriculum** – This will be appropriately adjusted to support recovery from the lockdown and to allow for protective measures to be put in place. We are sticking to the full curriculum as far as possible.
 12. **Pupils Isolating** – We will continue to use Google Classroom to support those involved in track and trace.
 13. **School Uniform** – Will return to normal.
 14. **Student support** – is a critical part of the school and will help to support students with anxiety or concerns regarding well-being. Access to Student Support will be limited to agreed appointments to minimise contacts and record attendance.
 15. **Suspected cases** – We will follow national guidance. Suspected cases will be isolated in an identified room with students sent home/collected immediately and instructed to isolate and arrange a test. Parents should inform the school of the outcome. If positive, the household should follow national guidance.
 16. **Confirmed case** – The school will contact the local health protection team (HPT) following the published flowchart. The HPT will carry out a rapid risk assessment and the school will follow the actions that need to be undertaken. This is likely to involve supporting those who have been in 'close contact'. Registers and seating plans will be used to support this. Template letters from HPT will be issued as appropriate.
 17. **Outbreak** – Two or more cases in a bubble may be considered an outbreak. The school will work with and follow advice from the HPT and this may involve precautionary isolations using the school's bubble system. School closure is not generally necessary unless advised by HPTs.

To be read in conjunction with:

Covid-19 Recovery Plan

Remote Education Plan

Covid-19 SEN Plan

Covid-19 Risk Assessment



Individual Department plans where appropriate

Covid-19 Teaching and Learning plan

Behaviour policy addendum

School Timings September

Years 7 and 8		Years 9, 10, 11	
8.30 – 8.40	Arrival	8.40 – 8.50	Arrival
8.40 – 9.10	Registration	8.50 – 9.10	Registration
9.10 – 10.10	P1	9.10 – 10.10	P1
10.10 – 10.25	Break	10.10 – 11.10	P2
10.25 – 11.25	P2	11.10 – 11.30	Break
11.25 – 12.25	P3	11.30 – 12.30	P3
12.25 – 12.40	Break	12.30 – 1.30	P4
12.40 – 1.40	P4		
1.40 – 2.20	Lunch (no access to hall before 1.50)	1.30 – 2.10	Lunch (out of hall by 1.50)
2.20 – 3.20	P5	2.10 – 3.10	P5

Sixth form	
9.00 – 9.10	Arrival
9.10 – 10.10	P1
10.10 – 11.10	P2
11.10 – 11.25	Changeover
11.25 – 12.25	P3
12.30 – 1.30	P4
1.30 – 1.40	Changeover
1.40 – 2.40 (Individual teachers can stagger the start of the lesson between 1.40 and 2.10 according to their timetable)	P5

Bells will only sound at:

8.40

8.50

9.10

10.10



September 3rd and 4th

Thursday 3 rd Sept		Friday 4 th September	
Year 7		Year 7 and 8	
8.30 – 8.40	Year 7 arrive	8.30 – 8.40	Year 7 arrive
8.40 – 10.10	With Tutors	8.40 – 10.10	With Tutors
10.10 – 10.25	Break	10.10 – 10.25	Break
10.25 – 11.25	With Tutors	Period 2 to lessons	
11.30	P3 and on to normal timetable		
Year 12		Year 12 +13	
9.00 – 10.30	Externals and those with timetable issues	9.00 – 10.10	Those with timetable issues
10.30 – 11.25	All - With Tutors	Period 2 All to lessons	
11.30	P3 and on to normal timetable		
Year 8 and 9		Years 9, 10 and 11	
10.00 – 10.10	Arrival	8.40 – 8.50	Arrival
10.10 -11.25	With Tutors	8.50 – 10.10	With Tutors
11.30	P3 and on to normal timetable	Period 2 to lessons	
Year 10 and 11			
10.20 – 10.30	Arrival		
10.30 – 11.30	With tutors		
11.30	P3 and on to normal timetable		
Year 13			
9.30	Virtual Assembly		
11.30	On site and straight to lessons		

Simplified Arrival for Students

Year group	Thursday 3 rd Sept	Friday 4 th
7	8.30 - 8.40am	8.30 - 8.40am
8	10.00 – 10.10am	8.30 - 8.40am
9	10.00 – 10.10am	8.40 – 8.50am
10	10.20 – 10.30am	8.40 – 8.50am



11	10.20 – 10.30am	8.40 – 8.50am
12	10.30 – 10.40am (unless by appointment)	10.00 – 10.10am (unless by appointment)
13	11.20 – 11.30am	10.00 – 10.10am