

PRE-FORMAL ASSESSMENT OF SPECIAL EDUCATIONAL NEEDS

(moving towards creating a picture of need and access arrangements)

STAGE 1	STAGE 2	STAGE 3	STAGE 4
In class inclusive quality first teaching	Drawing on school's expertise Complete a REFERRAL FORM	FORMAL ASSESSMENT	Evaluating the need for additional input
Class teacher Curriculum Assessment/Observation Recording Learning needs identified	Class teacher + SEN key person More systematic approach Individual recommendations within context of whole curriculum	Specific, targeted support and provisions put in place for school and home e.g. intervention, access arrangements	SCHOOL + EP + Outside agencies Consider what additional resources/expertise would help meet needs effectively
Can these needs be met by classroom teaching through teacher devised strategies e.g. differentiation, questioning?	Can needs now be met from within classroom?	Can needs be met by school?	Can provision/recommendations be maintained by school?
If YES repeat process and review If NO move to stage 2	If YES move back and review as soon as possible If NO move to stage 3	If YES move back and review as soon as possible If NO move to stage 4	If YES move back and review as soon as possible If NO apply for EHCP or specialist school to meet needs

The above process can begin from Year 7. Referrals can be made via teachers, parents or students (also via previous schools or SEND register).

Assessment specifically for **Access Arrangements** for KS4 and KS5 exams can take place from Year 9 onwards (approval can then be requested, with an established picture of need from the past 12 months).

Picture of need will include a normal way of working in class which allows full access to the curriculum including assessments and tests e.g. use of WP, extra time, reader, scribe, prompt, rest breaks, modified papers.



For further information or to make a referral please contact Caroline.Wilmot@edgbarrowschool.co.uk