



Edgbarrow School
Year 12
BTEC Extended Certificate in Business



Curriculum Intent

The aim of the Business and Economics Department is to equip students with a broad understanding of the world of business and economics, by applying subject concepts to real world issues. We promote a 'Can-do' attitude; and through learners' curiosity, reflection, independence and grit, true potential is fulfilled – creating business and economics leaders of the future!

○ **What am I studying and how and when will I be assessed?**

The qualification has four units (two in year 12 and two in year 13) that focus on the assessment of knowledge, skills and practices. These are all essential to developing a basis for progression and therefore learners need to demonstrate attainment across all units in order to achieve the qualification. In year 12 you will be studying:

- Unit 1 – Exploring Business (Internal coursework)
- Unit 3 – Personal and Business Finance (External exam)

Knowledge & Skills	Time of Year (approx.)	Assessment
Unit 1 - Explore the features of different businesses and analyse what makes them successful Investigate how businesses are organised	September to December	Assignment AB
Unit 1 - Examine the environment in which businesses operate Examine business markets	January to March	Assignment CD
Unit 1 - Investigate the role and contribution of innovation and enterprise to business success	April to June	Assignment E
Unit 3 - Personal and Business Finance	September to April	End of topic tests
Unit 3 - Personal and Business Finance Revision	April	Exam in May
Business summer project	June to July	

Resources you will need this year:

[Qualification Resources and Specification](#)

[Text book](#)

[Revision Guide](#)

Marking for Literacy

(Longer answers and written work will be marked for at least one of the below, your teachers will tell you which)

Sp – Spelling mistake of key term

// - Needed new paragraph

C – Capital letter missing

P – Punctuation needed

Expr - Expression

Subject Specific Literacy

Attached:

- Coursework specific commands words
- Analytical and evaluative connectives
- Specialist key words (Course handbook)

Students will demonstrate pride in their work by:

- An A4 binding folder, lined paper and stationary is needed for all lessons
- Take care of your folder and must be brought in for every lesson
- Presenting information clearly and neatly to aid learning
- Using a title and date for all work including homework
- Underlining all dates and titles using a ruler
- Writing in blue or black pen
- Completing drawings and diagrams in pencil
- Glue in sheets flat and in order
- Annotating work and making corrections in coloured pens
- Crossing out mistakes neatly with a line
- Highlighting key words and concepts